

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** include a column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a credit and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as a debit.

Name of smaller authority: Mudford Parish Council

County area (local councils and parish meetings only): Somerset

### Financial year ending 31 March 20xx

Prepared by (Name and Role): Julie Ferguson Parish Clerk & RFO

Date: 05/04/2022

	£	£
<b>Balance per bank statements as at 31/3/22:</b>		
Current Account	100.0	
Reserve 1 Account	37,586.3	
Reserve 2 Account	27,089.2	
[add more accounts if necessary]		
account 4		
account 5		
account 6		
account 7		
account 8		
	64,775.5	
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/22 ( <b>enter these as negative numbers</b> )		
item 1		
item 2		
item 3		
item 4		
[add more lines if necessary]		
item 5		
item 6		
item 7		
item 8		
		-
Add: any un-banked cash as at 31/3/xx		
<span style="border: 1px solid black; background-color: yellow; display: inline-block; width: 100px; height: 20px;"></span>		
		-
<b>Net balances as at 31/3/22 (Box 8)</b>		<b>64,775.5</b>