

MUDFORD PARISH COUNCIL

Clerk: Julie Ferguson. Chilthorne Knapp, Chilthorne Domer, Yeovil, BA22 8QZ

Tel: 07783 475200

E-mail: clerk@mudfordparishcouncil.gov.uk

Website: www.mudfordparishcouncil.gov.uk

Minutes of a Virtual Meeting of Mudford Parish Council held on Thursday 26 November at 19:00hrs

Present – Councillors

Stephen Bartlett (Chairman), Nick Lanigan, Mark Rowlands, Phil Sargent, John Snell

In attendance:

Julie Ferguson - Parish Clerk, Mike Lewis – County Councillor, Tony Capozzoli – District Councillor and 1 member of the public.

20/99 To receive any Apologies for Absence and to approve the reasons given

None.

20/100 Public Open Session to include County and District Councillors reports

Councillor Capozzoli agreed to investigate the possibility of Mudford having E-scooters installed, in response to a member of the public asking about future plans for the scooters. Councillor Sargent reminded the PC that PCSO Thelma Mead was due to retire on 10th Dec. The PC asked the clerk to arrange for a contribution to her collection as recognition of her work in the Parish. Councillor Lewis gave a report on Covid tiers for South Somerset and that South Somerset now has a 6 year land supply however there are no applications being approved until the situation with phosphates has been resolved.

19:20 – Meeting opened

20/101 Declarations of interests

None.

20/102 To approve and sign as a correct record the minutes of the previous meeting

RESOLVED: The minutes were approved as a true and accurate record of the meeting held.

20/103 Planning Decisions Report. None.

Noted.

20/104 Planning Applications. None.

Noted.

20/105 Parish Council Matters - To consider the co-option of a Parish Councillor

RESOLVED: It was proposed and unanimously agreed to co-opt Phillip Edgeworth onto Mudford Parish Council. Mr Edgeworth signed the Declaration of Acceptance of Office and was welcomed onto the parish council.

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20/106 Parish Council Matters - To agree the playing field rota

Councillor Snell suggested that the PC ask SSDC to 'adopt' the playing field to reduce the reliance on individual councillors having to carry out weekly inspections, the clerk agreed to look into it and report back. The clerk was asked to send out an updated rota to all.

ACTION: Parish Clerk

20/107 Parish Council Matters - To agree the plans for the Parish Christmas Event

Plans for the Christmas Event were discussed, with the Newsletter due to go out imminently. It was agreed to continue with the proposed date of 19th December, any changes would be announced on the noticeboards as required. The Chairman proposed another get together to finalise the arrangements on the 10th December, if required. It was decided to ask Councillor Lewis & Councillor Capozzoli to judge the 'Make Mudford Merry Competitions.

20/108 Parish Council Matters - To agree the Exclusive Rights of Burial for Mr Keith R Deacon, plot E-18

RESOLVED: It was proposed and unanimously agreed to grant the Exclusive Rights of Burial to Mr Keith R Deacon in plot E-18.

20/109 Parish Council Matters - To agree the Exclusive Rights of Burial for Mr Terry Deacon, plot E-20

RESOLVED: It was proposed and unanimously agreed to grant the Exclusive Rights of Burial to Mr Terry Deacon in plot E-20.

20/110 Finance - To approve the following payments:

J Ferguson – Clerk's salary and expenses	£789.80
HMRC – PAYE	£158.20
P S Services – Cemetery Maintenance October	£6.00
SALC – GDPR Training	£25.00
PKF Littlejohn – External audit fee	£240.00
Richard Buxton Solicitors (due on account) – PAP letter	£45.13
Burrows-Hutchinson Ltd – JR preparation	£1800.00

RESOLVED: It was proposed and agreed for the payments presented to be approved.

20/106 Finance – To agree a budget for the Parish Christmas Event

RESOLVED: It was proposed and agreed to a budget of £250 for the Parish Christmas Event.

20/107 Finance – To acknowledge the promise of a donation of £2500 from Queen Thorne Parish Council to be used for costs incurred by the Up Mudford challenge

The clerk agreed to send a letter of thanks to QTPC once the donation had been received.

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20/108 Finance – To receive the external auditors report

The clerk read out the external auditor's report, declaring that no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met. The clerk had also posted the report and the Notice of Conclusion of Audit on the website.

20/109 Finance – To consider the budget for 2021-22

The budget had been circulated in advance of the meeting and individuals were asked to look at their areas of responsibility and feedback to the clerk for agreement at the next meeting.

20/110 Parish Matters - To consider a memorial plaque in the playing field

Councillor Sargent asked if a plaque could be considered for Ken Coles who was the last surviving WWII soldier from the parish. The Chairman suggested that a memorial be considered in the Village Hall or a contribution to a project done in memory of. The Clerk agreed to contact the VH committee for ideas.

ACTION: Parish Clerk

20/111 Highways and Parish Paths – White lines on corner of A359 & West Mudford Rd

Councillor Lewis offered to speak with Gary Warren regarding the painting of the lines.

20/112 Reports on development at Up Mudford – CONFIDENTIAL

To resolve to exclude the press and public under s1 (2) Admissions to Public Meetings Act 1960 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

The Chairman provided a report to all PC members.

20/113 Date of next meeting - TBD

21:03 – Meeting closed