

## MUDFORD PARISH COUNCIL

**Clerk:** Julie Ferguson. Chilthorne Knapp, Chilthorne Domer, Yeovil, BA22 8QZ

**Tel:** 07783 475200

**E-mail:** [clerk@mudfordparishcouncil.gov.uk](mailto:clerk@mudfordparishcouncil.gov.uk)

# Notice of the next Parish Council Meeting

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS

(Public Bodies (Admission to Meetings) Act 1960)

Public Attendance: If members of the public wish to join this meeting they should contact the Parish Clerk (email [clerk@mudfordparishcouncil.gov.uk](mailto:clerk@mudfordparishcouncil.gov.uk)), to receive instructions on how to access the meeting.

Dear Councillors,

You are hereby summoned to attend the following meeting:

Virtual Meeting of... **Mudford Parish Council**

Time... **19:00hrs**

Date... **Thursday 29 April 2021**

Platform... **Virtual Meeting using Zoom Meeting Software**

### Join Zoom Meeting

<https://us02web.zoom.us/j/82599806481?pwd=SmVCYVRhM0luektBMkJEgVRK3RJQT09>

**Meeting ID: 825 9980 6481**

**Passcode: 265701**

Councillors will be discussing all the items listed on the Agenda.

*Julie Ferguson*

Julie Ferguson

**Parish Clerk**

21 April 2021

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## AGENDA

01. To elect a Chair and sign the acceptance of office form
02. To receive the apologies for absence
03. To receive the declarations of interest
04. To elect officers and sign the acceptance of office forms
05. To approve and sign as a correct record the minutes of the previous meeting
06. Public Open Session to include County and District Councillors reports
07. Planning decisions report - None
08. Planning applications - None
09. Parish council matters
  - a. To agree a PC response to a public consultation in respect of development proposals for land north of Mudford Road, Yeovil
  - b. To agree the responses to the Valuation Agency for the cemetery and premises
  - c. To receive the annual playing field inspection report
  - d. To consider letting out the land at the cemetery on a standard tenancy agreement
  - e. To review the asset register
10. Finance
  - a. To approve the 2020/21 EOY Financial statement, cashbook and bank reconciliations
  - b. To approve AGAR Section 1 – Annual Governance Statement 2020/21
  - c. To approve AGAR Section 2 – Accounting Statements 2020/21
  - d. To approve the following payments:

J Ferguson – Clerk’s salary and expenses	£ 509.11
HMRC – PAYE	£ 112.40
P S Services – Cemetery maintenance (March)	£ 12.00
K M Dike – Ground maintenance (March)	£1068.52
  - e. To note receipt of the precept
11. Parish matters
  - a. To discuss the process for creating a hardstanding and dropping the kerb outside your property
  - b. To respond to an item of correspondence relating to a dog meet in the village recreation ground
12. Highways and rights of way reports
  - a. To hear a report from a site meeting between Councillors and County Highways
  - b. To hear bridge reports
13. Date of next meeting

**End of Agenda**