

MUDFORD PARISH COUNCIL

Clerk: Julie Ferguson. Chilthorne Knapp, Chilthorne Domer, Yeovil, BA22 8QZ

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Minutes of an Extraordinary Meeting of Mudford Parish Council held on Wednesday 5th April 2023 at 17:00hrs

Present – Councillors (Cllrs): Peter Blackwood, Robin Bowring, David Brown, Stephen Bartlett, Phil Edgeworth (Chair), Jo Dalton-Leggett

In attendance: Julie Ferguson - Parish Clerk

23/1 To receive apologies for absence and to approve the reasons given. (LGA 1972 s85(1)). None.

23/2 Declarations of interests. Council members to declare any interests, including any Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations). None.

23/3 Exempt Session – Exclusion of the Press & Public.

The Council is recommended to resolve that under section 1, paragraph 2 of The Public Bodies (admission to meetings) Act 1960, the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

RESOLVED: To exclude the press and public from the meeting.

23/4 To agree the Clerks updated terms and conditions of employment

RESOLVED: To agree the Clerks updated terms and conditions of employment (unanimous) by amendment of 9.1 and 13 of the Clerks contract of employment and the inclusion of the additional terms and conditions agreed as a supplementary page to the contract of employment.

23/5 To agree how future breaches of the Code of Conduct are managed and recorded

The Clerk explained how the HR Committee, Code of Conduct, Grievance and Complaints Policies work in practice, to manage future instances of unacceptable actions or behaviours by councillors towards the clerk, members of the public or each other.

The policies would be used to manage and record those breaches, with investigations being carried out by appointed members of the HR Committee and a report submitted to the Parish Council and Somerset Council's Monitoring Officer, who would rule on a breach of the Code of Conduct. This could result in the removal of councillors from the Parish Council due to having brought the Parish Council into disrepute.

23/6 Date of next meeting – 27th April 2023.

18:00 – Meeting closed