

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: Mudford Parish Council

County area (local councils and parish meetings only): Somerset

### Financial year ending 31 March 20xx

Prepared by (Name and Role): Julie Ferguson

Date: 12/05/2021

		£	£
<b>Balance per bank statements as at 31/3/xx:</b>			
	Current	100.0	
	Reserve1	25,101.2	
	Reserve2	27,086.5	
[add more accounts if necessary]	account 4		
	account 5		
	account 6		
	account 7		
	account 8		
			52,287.6
Petty cash float (if applicable)			-
Less: any unpresented cheques as at 31/3/21 ( <b>enter these as negative numbers</b> )			
	item 1		
	item 2		
	item 3		
	item 4		
[add more lines if necessary]	item 5		
	item 6		
	item 7		
	item 8		
			-
Add: any un-banked cash as at 31/3/21			
			-
<b>Net balances as at 31/3/21 (Box 8)</b>			<b>52,287.6</b>