

MUDFORD PARISH COUNCIL

Clerk: Julie Ferguson. Chilthorne Knapp, Chilthorne Domer, Yeovil, BA22 8QZ

Tel: 07783 475200

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Minutes of a Meeting of Mudford Parish Council held on Thursday 25 November at 19:00hrs

Present – Councillors

Phil Sargent (Chair), Mark Rowlands, Phil Edgeworth, John Snell, Peter Blackwood, Nick Lanigan

In attendance:

Julie Ferguson - Parish Clerk & 2 members of the public

i) Public Open Session

There was a request for a village notice board in Hales Meadow, & the clerk asked if a key for the VH notice board could be requested to remove the burden from a VH Committee member.

ii) County & District Councillors Reports

There were no Councillors present.

19:10 Meeting opened

21/91 To receive any Apologies for Absence and to approve the reasons given.

Apologies received and accepted from Stephen Bartlett, Tony Capozzoli & Mike Lewis (all work commitments).

21/92 Declarations of interests.

Councillor Snell declared an interest in Agenda Item 6a. (21/96).

21/93 To approve and sign as a correct record the minutes of the previous meeting

RESOLVED: The minutes were approved as a true and accurate record of the meeting held.

21/94 Matters to report from a previous meeting

The VH Committee had agreed to keep the Remembrance Soldiers in their store.

21/95 Planning Decisions Report. 21/02703/COL - Homelea, Main Street, Mudford. Certificate of Lawfulness for granny annexe. Permitted.

Noted.

21/96 Planning Applications - 21/00154/FUL – Land at Longcroft Farm, Stone Lane, Yeovil BA21 4NU (Yeovil Without).

The Parish Council supported the application.

ACTION: Parish Clerk

21/97 Parish Council Matters – To appoint Parish Councillor responsibilities.

The following roles & responsibilities were agreed:

Councillor Bartlett – Tree Warden (others tbc as Councillor Bartlett was not present)

Councillor Blackwood – Playing Field, VH Rep & Planning

Councillor Edgeworth – Flood Warden, VH Rep, Police Liaison

Councillor Lanigan – Environment Champion, Planning & Defibrillator

Councillor Rowlands – Playing Field

Councillor Sargent – Highways, Footpaths, Playing Field, VH Rep & Cemetery

Councillor Snell – Planning

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21/98 Finance - To approve the following BACS payments:

Salary and expenses	£476.73
HMRC – PAYE	£110.20

RESOLVED: It was proposed and unanimously agreed for the payments presented to be approved.

21/99 Finance – To agree the 2022-23 budget

RESOLVED: It was unanimously agreed to approve the 2022-23 budget.

Budget Line (Annual running costs)	Agreed FY22-23 Budget
HMRC	£ 1,500.00
Cemetery (inc. ground maintenance)	£ 2,200.00
Recreation Ground (inc. ground maintenance)	£ 4,600.00
Play Area (Maintenance & Inspections)	£ 2,000.00
Clerk's Emoluments	£ 5,800.00
Administration	£ 1,500.00
IT & Website	£ 300.00
Subscriptions (Inc, NALC,SALC)	£ 200.00
Insurances	£ 800.00
Training	£ 150.00
Audit Charges	£ 700.00
Grants	£ 500.00
Publications & Data Protection (GDPR) ICO	£ 100.00
Councillors Expenses	£ 100.00
*Parish projects RESERVES (remainder)	£ 4,000.00
*Legal Costs Up Mudford Challenge RESERVES (remainder)	£ 10,000.00
Parish Projects & ring fenced reserves	
*General maintenance around parish RESERVES	£ 2,400.00
*Long term Chapel maintenance RESERVES	£ 2,000.00
*Long term Cemetery maintenance RESERVES	£ 1,000.00
*Computer replacement fund RESERVES	£ 150.00
*Play area long term replacement fund RESERVES	£ 1,000.00
*Cemetery land/consecration starter fund RESERVES	£ -
*Defibrillator project fund RESERVES	£ 500.00
*Highways & speed control projects RESERVES	£ 500.00
Total	£ 42,000.00

21/100 Clerks report & correspondence

The clerk had received an email asking if the PC could arrange for maintenance of a signpost. Councillor Rowlands agreed to discuss with Councillor Bartlett & the clerk was asked to bring costs for the SSDC Ranger Scheme to the next meeting.

ACTION: Councillor Rowland & Parish Clerk

21/101 Parish Matters – Make Mudford Merry Report

Councillors Rowland & Sargent provided a report on the recent meeting held with the VH Committee with an agreed Programme of Events throughout December. Councillor Edgeworth had secured an impressive list of prizes for the raffle & the clerk agreed to produce the flyers. Roles & responsibilities towards the event were discussed and agreed. The clerk impressed that Santa still needed to be contacted to be certain that he would be present on the 18th December!

ACTION: All Councillors & Parish Clerk

21/102 Recreation Ground Matters.

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Councillor Sargent had still not heard back from HAGS regarding the issues with the play equipment. The clerk agreed to try & report back at a future meeting.

ACTION: Parish Clerk

21/103 Highways, Footpaths & Rights of Way Matters

The condition of stiles throughout the parish was discussed and the clerk advised that they could be reported on the Somerset County Council Website: <https://www.somerset.gov.uk/waste-planning-and-land/public-rights-of-way/#Report-an-issue-on-the-network>

21/104 Cemetery - To agree updated Mudford Cemetery Charges and Permissions

RESOLVED: It was unanimously agreed to update the Cemetery Table of Fees, Payments & Sums as follows (changes in **bold**):

The fees and charges set out below apply where the person to be interred, or in respect of whom the right is granted, is, or immediately before his/her death was a parishioner of Mudford; or where the person has moved out of Mudford to go into a Nursing or Residential home, Hospital or to stay with a relative, or at the discretion of the Parish Council; or in the case of a still-born child, where parents (or one of them) are parishioners at the time of the interment.

In all other cases, the fees, payments and sums will be **quadrupled**.

Rights of Burial in earthen graves

For the exclusive right of burial in perpetuity in an earthen grave with interment **£350.00**

For second interment **£150.00**

Exclusive Rights of Burial from date of purchase (50 years)

For the purchase of exclusive right of burial in a plot without interment **£250.00**

Interment Fee (Burial) **£150.00**

Cremated Remains

For the purchase of exclusive right of a plot 18 inches long by 12 inches wide (46cm x 30cm) without interment (tablet memorial only on this size plot) **£190.00**

For the interment of cremated remains **£190.00**

Scattering of Ashes and entry in Register **£50.00**

Cremated Remains

For the purchase of exclusive rights of a plot in row T: 4.5ft long by 4ft wide (1.37m x 1.2m) without interment (headstone max size 24"H 17"W (61cm x 43cm)). **£250.00**

For the interment of cremated remains **£150.00**

Burial Plots.

1. A headstone not exceeding 3 ft in height and 3 ft in width (91cm x 91cm) **£100.00**

2. A small moveable vase not exceeding 12 inches in height (30cm) **£50.00**

3. A headstone (tablet) for cremated remains to be 18 inches by 12 inches and not to exceed 6 inches in height (46cm x 30cm x 15cm) **£100.00**

Use of the Chapel

The use of the chapel (discretionary) **£50.00**

Miscellaneous Fees

Every certified copy of any entry of Burial on the Registers £15.00

Register Search Fees per name £25.00

21/105 Date of next meeting – 27th January 2022

22.00– Meeting closed