

MUDFORD PARISH COUNCIL

Clerk: Julie Ferguson. Chilthorne Knapp, Chilthorne Domer, Yeovil, BA22 8QZ

Tel: 07783 475200

E-mail: clerk@mudfordpc.co.uk

Website: www.mudfordpc.co.uk

Minutes of a Meeting of Mudford Parish Council held on Thursday 28th April 2022 at 19:00hrs

Present – Councillors (Cllrs)

Stephen Bartlett (Chair), Phil Sargent, Mark Rowlands, Phil Edgeworth, Peter Blackwood, Nick Lanigan

In attendance:

Julie Ferguson - Parish Clerk, District Cllr Tony Capozzoli & 4 members of the public

i) **Public Open Session**

A number of issues were discussed, including:

- Make Mudford Merry Event (past)
- Queens Platinum Jubilee arrangements
- Planning application for 252 new houses on Mudford Road
- Request for telephone box to be completed and defibrillator to be installed
- Request for new trees in the VH car park
- Communication strategy and options & ideas in the village
- Noticeboards
- Prizes for the Best dressed property in the Parish

ii) **County & District Councillors Reports**

There were no reports presented at this time as it was the pre-election period.

20:12 Meeting opened

22/01 To receive any Apologies for Absence and to approve the reasons given.

Apologies received and accepted from County Cllr Mike Lewis.

22/02 Declarations of interests.

None.

22/03 To approve and sign as a correct record the minutes of the previous meeting

RESOLVED: The minutes of the meeting held on 31st March 2022 were approved & signed as a true and accurate record of the meeting held.

22/04 Matters to report from a previous meeting

None.

22/05 Planning Decisions Report.

None.

22/06 Planning Applications.

None.

22/07 Finance - To approve the following BACS payments:

J Ferguson - Salary and expenses	£679.72
HMRC – PAYE	£160.20
SALC – Training	£20.00
B Appleby – Internal audit fee	£301.50
K M Dike – Ground maintenance Jan-Mar22	£1135.18
P G Snell & Sons – Ditchwork	£76.80

RESOLVED: It was proposed and unanimously agreed to approve all payments.

ACTION: Parish Clerk

22/08 Finance – To note receipt of the precept

It was noted that the precept figure of £42000 had been received in the bank account.

Chairman

MUDFORD PARISH COUNCIL

Clerk: Julie Ferguson. Chilthorne Knapp, Chilthorne Domer, Yeovil, BA22 8QZ

Tel: 07783 475200

E-mail: clerk@mudfordpc.co.uk

Website: www.mudfordpc.co.uk

22/09 Finance – To note the budget (year start)

The year start (Apr 22) budget was circulated to all cllrs & duly noted.

22/10 Finance – To receive and note the Annual Internal Audit Report 2021-22

The Annual Internal Audit Report 2021-22 was presented and the clerk brought to the attention of the council a number of recommendations, of which some had already been addressed & the remaining would be addressed as soon as possible.

ACTION: Parish Clerk

22/11 Finance – To approve AGAR Section 1 – Annual Governance Statement 2021-22

RESOLVED: It was proposed and unanimously agreed to approve the AGAR Section 1 – Annual Governance Statement 2021-22 and for the Chairman to sign the AGAR Section 1.

ACTION: Parish Clerk

22/12 Finance – To approve AGAR Section 2 – Accounting Statements 2021-22

RESOLVED: It was proposed and unanimously agreed to approve the AGAR Section 2 – Accounting Statements 2021-22 and for the Chairman to sign the AGAR Section 2.

ACTION: Parish Clerk

22/13 Finance – To announce and note the period for the exercise of public rights (to include the first 10 working days of July 2022)

The clerk announced the period for the exercise of public rights would commence on Monday 13th June 2022 and end on Friday 22nd July 2022 and that the notice would be posted on the PC website.

ACTION: Parish Clerk

22/14 Finance – To agree to move the Parish Council bank accounts to a provider facilitating online dual authorisation and agree councillors to be added to the mandate

RESOLVED: It was proposed and unanimously agreed to move all Parish Council bank accounts to Unity Trust Bank with two new accounts (current & savings account) and online dual authorisation with all cllrs who were remaining on the PC after the May elections to be added to the mandate with payment authorisation powers (Cllrs Bartlett, Blackwood, Edgeworth, Lanigan, Snell).

ACTION: Parish Clerk

22/15 Clerks report & correspondence

The clerk reported on the following items of correspondence (emailed):

- Correspondence from a family relating to a query on fees charged for a purchase and interment in Mudford Cemetery.
- BBC Radio Somerset Make a Difference Awards - Nominations now open
- SSDC - [OFFICIAL] - Letter to Town and Parish Councils
- SSDC -Somerset Day
- SSDC -Queens Platinum Jubilee

22/16 Highways, Footpaths & Rights of Way Matters – Highways safety improvements report

Cllr Sargent gave his final report on Highways & safety improvements which were ongoing. He agreed to see the improvements through until finished and would report back at future PC meetings. He was thanked for all of his efforts with highways safety improvements.

ACTION: Cllr Sargent

22/17 Highways, Footpaths & Rights of Way Matters – Finger post report

Cllr Blackwood had started to put together a 'report' of the condition of each of the parish fingerposts which could then be brought to a future meeting for a decision on any refurbishments that were needed.

ACTION: Cllr Blackwood

22/18 Highways, Footpaths & Rights of Way Matters – SID data report

It was agreed that a decision on whether to remove the old speed camera, as it was no longer working and on private land, needed to be made. The PC believed that it did help control the speed going through the village, however agreed that it should really be removed. Cllr Bartlett agreed to take a look.

Chairman

MUDFORD PARISH COUNCIL

Clerk: Julie Ferguson. Chilthorne Knapp, Chilthorne Domer, Yeovil, BA22 8QZ

Tel: 07783 475200

E-mail: clerk@mudfordpc.co.uk

Website: www.mudfordpc.co.uk

ACTION: Cllr Bartlett

22/19 Parish Matters – Recreation ground play equipment repairs update

Cllr Sargent explained that he had managed to arrange for the play equipment to be either repaired or replaced as necessary and would again, see this through to its conclusion and keep the PC informed of progress.

ACTION: Cllr Bartlett

22/20 Date of next meeting – 19th May 2022 (preceded by the APM @ 6.30pm).

21:50 – Meeting closed