

MUDFORD PARISH COUNCIL

Clerk: Julie Ferguson. Chilthorne Knapp, Chilthorne Domer, Yeovil, BA22 8QZ

Tel: 07783 475200

E-mail: clerk@mudfordparishcouncil.gov.uk

Notice of the next Parish Council Meeting

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS

(Public Bodies (Admission to Meetings) Act 1960)

Members of the public & press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings.

Attendees are advised that the meeting may be recorded, attendees are asked to advise the council should they intend to record the meeting and must adhere to the council's policy on recording of meetings, a copy of which can be provided by the clerk.

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting of...	Mudford Parish Council
Time...	19:00hrs
Date...	Thursday 30 September 2021
Venue...	Mudford Village Hall

The Parish Council would ask that anyone wishing to attend the meeting, please wear a mask & continue to socially distance from anyone who is not from your immediate household. Toilet facilities will be closed, doors & windows will be open for ventilation and hand sanitiser will be provided at the entrance to the hall. The clerk will be taking contact details for everyone who attends, to comply with track and trace requirements.

The Parish Council thank you for your co-operation, but reserves the right to suspend & re-schedule the meeting should the Covid safety of the environment be compromised.

Councillors will be discussing all the items listed on the Agenda.

Julie Ferguson

Julie Ferguson
Parish Clerk
22 September 2021

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AGENDA

01. To receive Apologies for Absence and to approve the reasons given
02. Co-option of a Parish Councillor
03. Declarations of Interests
04. To approve and sign as a correct record the minutes of the previous meeting
05. Public Open Session to include County and District Councillors reports
06. Planning Decisions Report.
 - a. 21/01450/HOU – The Old Vicarage, West Mudford Road, Removal of balcony element, roof design change and slight reduction in size of proposal. Approved.
07. Planning Applications.
 - a. None.
08. Parish Council Matters
 - a. Village hall car park extension update
09. Finance
 - a. To approve the following payments:

J Ferguson – Clerk’s salary and expenses	£560.98
HMRC – PAYE	£110.40
P S Services – Cemetery maintenance (July & Aug)	£219.00
Glasdon – Highways gateway	£4085.23
Vision ICT – annual hosted email account fee	£21.60
Milborne Port Computers – Livedrive annual fee	£48.00
PKF Littlejohn – Audit fee	£360.00
Burrows-Hutchinson Ltd – Consultant fee (Primrose Lane)	£900.00
Figura – Consultant fee (Primrose Lane)	£2400.00
Richard Buxton Solicitors – Time (Primrose Lane)	£147.12
 - b. To receive the external audit report
 - c. Request for grant from Yeovil Shopmobility
 - d. 2022-23 budget consideration requests
10. Parish Matters
 - a. Request for a footpath around the playing field
 - b. Quote for trees needing attention around the playing field
 - c. Village Hall fire safety improvement recommendations
 - d. Somerset bus partnership correspondence
 - e. Playing field risk assessment & maintenance requirements
11. Cemetery
 - a. To agree Exclusive Rights of Burial in plot T66 for Mr & Mrs Cavalier
 - b. To agree Exclusive Rights of Burial in plot E17 for Mr & Mrs Bantock
 - c. To consider closing the Cemetery to non-Mudford residents
 - d. To review Mudford Cemetery charges
12. Date of next meeting – 28th October 2021 (tbc)

End of Agenda