

# Notice of a Mudford Parish Council Meeting

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting of...	<b>Mudford Parish Council</b>
Time...	<b>19:00hrs</b>
Date...	<b>Thursday 04 April 2024</b>
Venue...	<b>Mudford Village Hall</b>

*Julie Ferguson*

**Julie Ferguson – Mudford Parish Clerk**  
**25 March 2024**

## Equality Act 2010

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, and any disability), Gender Equality, Crime & Disorder, Biodiversity, Health & Safety and Human Rights.*

## Recording of Council Meetings

*The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).*

*Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e., clearly visible to anyone at the meeting), but non-disruptive. This permission does not extend to private meetings or parts of meetings which are not open to the public.*

*Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.*

# MUDFORD PARISH COUNCIL

Clerk: Julie Ferguson

Tel: 07365 293954 E-mail: [clerk@mudfordpc.co.uk](mailto:clerk@mudfordpc.co.uk)

Members of the Public and Press are invited to attend all Council Meetings  
(Public Bodies (Admission to Meetings) Act 1960)

## PUBLIC COMMENTS (15 minutes)

*This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.*

## OUTSIDE REPORTS FROM REPRESENTATIVES

- Somerset Councillors (3 minutes)
- Outside bodies/groups (3 minutes)

## Mudford Parish Council will be discussing all the items listed below:

*The agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch.12 para 10 (2)(b)) and the Council cannot lawfully decide any matter which is not specified in the agenda (Longfield Parish Council v Wright (1918) 88 LJ Ch 119).*

## AGENDA

**23/187 To receive apologies for absence and approve the reasons** (LGA 1972 s85(1)).

**23/188 Declarations of interests.** Council members to declare any interests, including any Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations).

**23/189 To approve and sign as a correct record the minutes of the previous meeting** (LGA 1972 sch 12, para 41(1)).

### 23/190 Matters to report from a previous meeting.

- a. Cemetery Risk Assessment (Cllr Edgeworth/Cemetery caretaker)
- b. New noticeboard delivery and installation (Cllr Brown)
- c. All Cllrs to attend Code of Conduct Training. (All Cllrs)
- d. Gate installation progress at Withy Bed. (Cllr Bartlett)
- e. Defib weekly test plan and registration on The Circuit (Cllrs Bowring and Blackwood)

**23/191 Planning decisions report.**

**23/192 Planning applications.**

**23/193 Finance – To APPROVE** the payment schedule for March 2024.

Mudford Parish Council March 24 Payment Schedule			
Invoice	Payee	Particulars	Amount
1	SOMERSET COUNCIL	RANGER (FEB)	£ 422.51
2	ICO	DATA PROTECTION FEE	£ 40.00
	<b>TOTAL</b>		<b>£ 462.51</b>

**23/194 Finance – To APPROVE** the Cashbook/Bank Reconciliation to 29<sup>th</sup> February 2024.

**23/195 Finance – To APPROVE** the asset register and insurance provision 2024-25.

**23/196 Finance – To CONSIDER** quotes for ditch clearing.

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**23/197 Finance** – To **APPROVE** the engagement of a solicitor and agree a spend limit for legal advice relating to Primrose Lane Housing development.

**23/198 HR Committee** – To **REPORT** the resignation of the Parish Clerk/RFO and recruitment process, including timescales.

**23/199 To receive Councillor reports<sup>1</sup>.**

**23/200 To receive the Parish Clerk's report and any correspondence.**

1. SC Sandbag Policy & Flood Prevention signposting (inc. NEWSLETTER protecting yourself from the impact of flooding)
2. Avon & Somerset Victim Support – request for donation.
3. SC Local Nature Reserve Strategy – Public consultation

**23/201 Items for the next agenda.**

**23/202 Date of next meeting** – 25 April 2024 tbc. (Cllrs to note – all agenda items to be notified to the Parish Clerk by Monday 15 April 2024).

**End of Agenda**

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<sup>1</sup> *N.B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).*