

## MUDFORD PARISH COUNCIL

**Clerk:** Julie Ferguson. Chilthorne Knapp, Chilthorne Domer, Yeovil, BA22 8QZ

**Tel:** 07783 475200

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# Notice of the next Parish Council Meeting

Members of the Public and Press are invited to attend all Council Meetings  
(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting of...	<b>Mudford Parish Council</b>
Time...	<b>19:00hrs</b>
Date...	<b>Thursday 24 November 2022</b>
Venue...	<b>Mudford Village Hall</b>

Councillors will be discussing all the items listed on the Agenda.

Yours faithfully

*Julie Ferguson*

**Julie Ferguson**  
**Parish Clerk**  
17 Nov 2022

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

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## PUBLIC SESSION

Questions and comments are invited from members of the public (**limited to 15 minutes in total, each individual limited to 3 minutes**). As issues raised during the public session may not relate to items on the agenda, no resolution for action can be taken<sup>1</sup>. A record of public participation shall not be included in the Minutes.

### Reports from District and County Councillors

Short oral reports are invited from District and County Councillors, regarding matters affecting Mudford and the wider local community (if applicable to the local community)

## AGENDA

- 22/77 To receive apologies for absence and to approve the reasons given** (LGA 1972 s85(1))
- 22/78 Declarations of interests.** Council members to declare any interests, including any Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations)
- 22/79 To approve and sign as a correct record the minutes of the previous meeting** (LGA 1972 sch 12, para 41(1))
- 22/80 Matters to report from a previous meeting**
- 22/81 Planning decisions report**
- 22/82 Planning applications**
- 22/83 Finance – To approve the payment schedule for November 2022**
- 22/84 Finance – To approve the cashbook and bank reconciliation to 31 October 2022**
- 22/85 Finance – To note the year-to-date budget as of 31 October 2022**
- 22/86 Finance – To approve the 2023-24 budget (draft)**
- 22/87 Finance – To approve the NALC National Salary Award 2022-23 terms and backdated pay**
- 22/88 Parish Council Matters – To appoint councillors roles and responsibilities**
- 22/89 Parish Council Matters – To adopt Councillor-Officer Protocol (NALC Civility and Respect Project)**
- 22/90 Parish Council Matters – To agree to the Civility and Respect Pledge (NALC Civility and Respect Project)**
- 22/91 Parish Matters – To consider a letter relating to Mudford Cemetery paddock maintenance**
- 22/92 To receive Councillor reports<sup>1</sup>**
- 22/93 To receive the Parish Clerk's report and correspondence**
- 22/94 Items for the next agenda**
- 22/95 Date of next meeting – 19<sup>th</sup> January 2022**

## End of Agenda

<sup>1</sup> N.B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).