

MUDFORD PARISH COUNCIL

Clerk: Julie Ferguson

Tel: 07365 293954 E-mail: clerk@mudfordpc.co.uk

Notice of a Mudford Parish Council Meeting

Members of the Public and Press are invited to attend all Council Meetings
(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting of...	Mudford Parish Council
Time...	19:00hrs
Date...	Thursday 28 Sept 2023
Venue...	Mudford Village Hall

Councillors will be discussing all the items listed on the Agenda.

Yours faithfully

Julie Ferguson

Julie Ferguson
Parish Clerk
23 Sept 2023

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

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PUBLIC SESSION

Questions and comments are invited from members of the public (**limited to 15 minutes in total, each individual limited to 3 minutes**). As issues raised during the public session may not relate to items on the agenda, no resolution for action can be taken¹. A record of public participation shall not be included in the Minutes.

Report from Somerset Councillors

Short oral reports are invited from County Councillors, regarding matters affecting Mudford and the wider local community (if applicable to the local community)

AGENDA

23/90 To receive apologies for absence and approve the reasons (LGA 1972 s85(1)).

23/91 Declarations of interests. Council members to declare any interests, including any Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations).

23/92 To approve and sign as a correct record the minutes of the previous meeting (LGA 1972 sch 12, para 41(1)).

23/93 Matters to report from a previous meeting

- Instructing the SC Ranger (Clerk)
- Cemetery Risk Assessment (Cllr Edgeworth)
- Footpath around recreation field (Cllr Edgeworth)
- Defibrillator for Hales Meadow & HEADSTART CPR training (Clerk)
- Noticeboard for Hales Meadow (Clerk)

23/94 Planning decisions report

23/95 Planning applications

23/96 To adopt a Community Grant Policy and supporting application forms

23/97 To adopt the HR Committee Terms of Reference (TOR) (Cllr Dalton-Leggett)

23/98 To hear a report on the current position of the Primrose Lane Development (Cllr Bartlett)

23/99 Finance – To report all payments since the last meeting

23/100 Finance – To approve the payment schedule for September 2023

23/101 Finance – To approve a transfer policy between Unity Trust Bank Accounts held by Mudford Parish Council (Cllr Brown)

23/102 Finance – To approve the cashbook/bank reconciliation to 31st August 2023

23/103 Finance – To note the annual external audit report 22-23

23/104 Finance – To approve a quote for a bus shelter (Cllr Blackwood):

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Quote 1 – £3845.00 + VAT

Quote 2 – £4850.00 + VAT

23/105 Finance – To agree a budget for appointing a Solicitor and/or Specialist Consultant for the Primrose Lane Development (Cllr Bartlett)

23/106 To consider the correspondence from Somerset Rights of Way and agree what to do with the steel bridge and Heras fences

23/107 To agree to obtain quotes for willow pollarding on West Mudford Lane (Cllr Bartlett)

23/108 To note the annual play inspection report

23/109 To receive Councillor reports¹

23/110 To receive the Parish Clerk's report and any correspondence

23/111 Items for the next agenda

23/112 Date of next meeting – 26 October 2023 (Cllrs to note – all agenda items to be notified to the Parish Clerk by Monday 16 Oct 2023)

End of Agenda

¹ N.B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).