

# MUDFORD PARISH COUNCIL

Clerk: Julie Ferguson. Chilthorne Knapp, Chilthorne Domer, Yeovil, BA22 8QZ

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## Minutes of a Meeting of Mudford Parish Council held on Thursday 31<sup>st</sup> March 2022 at 19:00hrs

**Present** – Councillors (Cllrs)

Stephen Bartlett (Chair), Phil Sargent, John Snell, Mark Rowlands, Phil Edgeworth, Peter Blackwood, Nick Lanigan

**In attendance:**

Julie Ferguson - Parish Clerk, County Cllr Mike Lewis & 5 members of the public

**i) Public Open Session**

There was discussion regarding a Church sign and noticeboards in the parish. The clerk agreed to look into the requests and put on a future agenda for agreement.

**ii) County & District Councillors Reports**

There were no reports presented at this time as it was the pre-election period.

**19:10 Meeting opened**

**21/137 To receive any Apologies for Absence and to approve the reasons given.** Apologies received and accepted from District Cllr Tony Capozzoli.

**21/138 Declarations of interests.**

None.

**21/139 To approve and sign as a correct record the minutes of the previous meeting**

**RESOLVED:** The minutes of the meeting held on 30<sup>th</sup> February 2022 were approved & signed as a true and accurate record of the meeting held.

**21/140 Matters to report from a previous meeting**

None.

**21/141 Planning Decisions Report.**

None.

**21/142 Planning Applications. 21/03049/FUL – Green Acres, Green Acres Lane, Mudford.**

**Alterations to existing house and outbuildings and conversion of attached former cider barn to self-contained holiday let. Formation of new vehicular access & parking area.**

**RESOLVED:** It was unanimously agreed to SUPPORT the application.

**ACTION: Parish Clerk**

**21/143 Finance - To approve the following BACS payments:**

Clerk's gross salary and expenses	£610.53
SSDC – Quarterly inspections	£127.20
P S Services – Cemetery Maintenance Jan & Feb '22	£123.40
SLCC – CiLCA registration fee (1/3rd cost)	£136.66

**RESOLVED:** It was proposed and unanimously agreed for all payments to be approved.

**21/144 Finance – To approve the 2021-22 National Pay Award (backdated to 1st April 2021)**

**RESOLVED:** It was unanimously agreed to approve the 2021-22 National Pay Award (backdated to 1<sup>st</sup> April 2021).

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Chairman

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## **21/145 Finance – To approve the clerks contractual 1 point salary and WFH allowance increase**

**RESOLVED:** It was unanimously agreed to approve the clerks annual contractual 1 point salary increase and WFH increase to the current HMRC payment allowance.

## **21/146 Finance – To approve an increase in the clerks weekly hours for CiLCA training**

**RESOLVED:** It was unanimously agreed to approve an increase of 2 hrs /week for CiLCA training.

## **21/147 Finance – To approve the EoY 21-22 cashbook and bank reconciliation**

**RESOLVED:** It was unanimously agreed to approve the cashbook & bank reconciliation to 31<sup>st</sup> March 2022.

## **21/148 Finance – To approve the Financial Risk Assessment**

**RESOLVED:** It was unanimously agreed to approve the Financial Risk Assessment.

## **21/149 Clerks report & correspondence**

The clerk reported on the following items of correspondence (emailed):

- New Somerset Council – Government confirmation of new unitary Somerset Council
- Commonwealth War Graves Commission notification of signage for Mudford Cemetery.
- Confirmation from Cllr Sargent that he was intending on not standing in the upcoming election. Cllr Bartlett thanked Cllr Sargent for all of his considerable efforts over the last 5 years (road safety measures & grant application, cemetery maintenance, play area maintenance to name but a few) and asked that he continue to be involved in parish business with the hope that he might join the PC again in the future.

## **21/150 Parish Council Matters – None.**

## **21/151 Parish Matters – To consider the report from the recent recreation ground tree survey**

**RESOLVED:** It was unanimously agreed to instruct the work recommended by the SSDC tree survey report, at a cost of £1732.89.

**ACTION: Parish Clerk**

## **21/152 Parish Matters – To report on the gym equipment**

Cllr Sargent had successfully arranged for the repairs & refurbishment of the play equipment to be carried out by HAGs under guarantee. Cllr Bartlett thanked Cllr Sargent once again for his efforts & persistence with a successful outcome for the parish finances.

## **21/153 Parish Matters – To report on the phone box restoration for defibrillator**

Cllr Lanigan reported that repairs were progressing, with the restoration of the phone box hopefully nearing completion by the start of the summer ready to house a defibrillator. He had started to look at suitable units & schemes and would bring them to a future meeting for decision.

**ACTION: Cllr Lanigan**

## **21/154 Highways, Footpaths & Rights of Way Matters**

The clerk reported that she had not received a response to a recent email sent to the RoW team asking about progress on the Hinton Bridge re-opening. Generally there had been very little action from the County department which was extremely disappointing. The clerk agreed to continue to chase.

**ACTION: Parish Clerk**

## **21/155 Cemetery Matters**

Cllr Sargent reported that he had carried out repairs to the cemetery chapel roof, having sourced tiles and replaced like for like. He was thanked for his efforts.

## **21/156 Date of next meeting – 28<sup>th</sup> April 2022**

## **20:30 – Meeting closed**

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Chairman