

# MUDFORD PARISH COUNCIL

Clerk: Julie Ferguson. Chilthorne Knapp, Chilthorne Domer, Yeovil, BA22 8QZ

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## Minutes of a Meeting of Mudford Parish Council held on Thursday 28 October at 19:00hrs

### Present – Councillors

Stephen Bartlett (Chair), Phil Sargent, Mark Rowlands, Phil Edgeworth, John Snell, Peter Blackwood, Nick Lanigan

### In attendance:

Julie Ferguson - Parish Clerk, Tony Capozzoli (District Councillor), Mike Lewis (County Councillor) & 3 members of the public

### i) Public Open Session

#### For information – Environment Agency Pollution Line – 0800 80 70 60

The 'Unknown Tommy' shadow figures had been erected at the top & bottom of the village and it was agreed that the position was acceptable. A decision on what to do with them after the end of November would be made at the next meeting, after discussing potential locations on the VH with the committee.

Concern over the potential cost of tree work becoming necessary in the coming year was expressed and it was agreed to ask SSDC to assess all trees around the playing field and provide an estimate of costs for maintenance in the coming year.

After studying the annual inspection report, Councillor Sargent had carried out a in depth assessment of the condition of the play & fitness equipment and table tennis table, including preventative maintenance requirements. He offered to carry out any ongoing maintenance jobs and to contact the suppliers for more significant repairs and concerns over rust & undue wear.

**ACTION: Councillors Sargent, Edgeworth & Parish Clerk**

### ii) County & District Councillors Reports

Reports were heard from both Councillors at this time.

#### 19:24 Meeting opened

#### 21/74 To receive any Apologies for Absence and to approve the reasons given.

Apologies received and accepted from Stephen Bartlett (work commitments) and Nick Lanigan (unwell).

#### 21/75 Declarations of interests.

None.

#### 21/76 To approve and sign as a correct record the minutes of the previous meeting

**RESOLVED:** The minutes were approved as a true and accurate record of the meeting held.

#### 21/77 Matters to report from a previous meeting

Councillor Sargent gave a detailed brief of the assessment of a proposed extension to the Village Hall car park & alternative solutions. He agreed to discuss the proposals with the VH committee & report back at a future meeting. He had also received correspondence from a company/consultant

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who had offered their services for no charge to assess the possibility of installing a footpath across the playing field, to include materials & costings for consideration at a future meeting.

### **21/78 Planning Decisions Report.**

None.

### **21/79 Planning Applications - 21/02979/HOU – 30 Stone Lane, Yeovil. Erection of side & rear single storey extension.**

The Parish Council had no objections to the application.

**ACTION: Parish Clerk**

### **21/80 Parish Council Matters**

#### **21/81 Finance - To approve the following BACS payments:**

J Ferguson – Clerk's salary and expenses	£473.83
HMRC – PAYE	£110.40
Pinnacle Accountancy Services – Payslips	£38.40
K M Dike Nurseries – Ground Maint July – Sept '21	£1135.18
Yeovil Shopmobility – Grant awarded	£100.00
Mark Rowlands – Reimburse 'Unknown Tommy' statue	£376.00

**RESOLVED:** It was proposed and unanimously agreed for the payments presented to be approved.

#### **21/82 Finance – To approve the cashbook & bank reconciliation**

**RESOLVED:** It was unanimously agreed to approve the cashbook & bank reconciliation.

#### **21/83 Finance – 2022-23 draft budget**

It was discussed extensively and agreed that councillors would look carefully at the budget and provide any feedback to the clerk in advance of the December meeting so that the budget could be agreed.

**ACTION: All Councillors**

#### **21/84 Clerks report & correspondence**

The clerk reported on the current situation with the grass cutting contract at Tor View Close, which was ongoing.

**ACTION: Parish Clerk**

#### **21/85 Parish Matters – Report from Village Hall AGM**

The report from the recently held village hall AGM had been circulated and Councillor Sargent summarised the meeting as he had attended. It was agreed that the accounts were very healthy and the village hall committee were commended for all the work they do to keep things going.

#### **21/86 Parish Matters – To consider a Christmas Village Event to include funding**

Councillor Sargent asked the PC to help out with a planned event which would be discussed further at a meeting the following week in the Village Hall. Ideas were still being formulated but something

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along the lines of the 'Make Mudford Merry' held the previous year was in the pipeline. He agreed to pass on further information as it became available.

**ACTION: Councillor Sargent**

### **21/87 Recreation Ground Matters.**

Councillor Sargent had provided an extensive report to the PC on ongoing maintenance issues and was dealing with the suppliers to address those issues. He agreed to report back at a future meeting on progress.

### **21/88 Highways, Footpaths & Rights of Way Matters**

Councillor Edgeworth put himself forward as a flood warden & Councillor Bartlett said that safety kit, cones & signs were available and would be provided, to be located in a box by the industrial estate car park. It was agreed that further roles would be appointed at a future meeting.

The clerk was asked to report a broken water meter cover outside the post office.

**RESOLVED:** It was agreed to appoint Councillor Edgeworth as Flood Warden.

### **21/89 Cemetery - To agree updated Mudford Cemetery Charges and Permissions**

It was agreed to defer to the next meeting.

### **21/90 Date of next meeting – 25<sup>th</sup> November 2021**

### **21:10 – Meeting closed**

**The Parish Council then held a closed session to discuss the funding requirements for the Up Mudford Challenge.**