

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: Mudford Parish Council

County area (local councils and parish meetings only):

Financial year ending 31 March 20xx

Prepared by (Name and Role): Julie Ferguson - Parish Clerk and RFO

Date: 12/04/2023

	£	£
Balance per bank statements as at 31/3/23:		
Unity Trust Current	89,047.1	
Unity Trust Savings	-	
Natwest Current	79.0	
Natwest Reserve 1	4.3	
[add more accounts if necessary] Natwest Reserve 2	-	
account 6		
account 7		
account 8		
		89,130.4
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/xx (enter these as negative numbers)		
item 1		
item 2		
item 3		
item 4		
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		
		-
Add: any un-banked cash as at 31/3/xx		
		-
Net balances as at 31/3/xx (Box 8)		89,130.4