

MUDFORD PARISH COUNCIL

Clerk: Julie Ferguson

Tel: 07365 293954 E-mail: clerk@mudfordpc.co.uk

Notice of a Mudford Parish Council Meeting

Members of the Public and Press are invited to attend all Council Meetings
(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting of...	Mudford Parish Council
Time...	19:00hrs
Date...	Thursday 29 June 2023
Venue...	Mudford Village Hall – Committee Room

Councillors will be discussing all the items listed on the Agenda.

Yours faithfully

Julie Ferguson

Julie Ferguson
Parish Clerk
23 June 2023

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

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PUBLIC SESSION

Questions and comments are invited from members of the public (**limited to 15 minutes in total, each individual limited to 3 minutes**). As issues raised during the public session may not relate to items on the agenda, no resolution for action can be taken¹. A record of public participation shall not be included in the Minutes.

Report from Somerset Councillors

Short oral reports are invited from County Councillors, regarding matters affecting Mudford and the wider local community (if applicable to the local community)

AGENDA

- 23/64 To receive apologies for absence and approve the reasons (LGA 1972 s85(1))**
- 23/65 Declarations of interests. Council members to declare any interests, including any Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations)**
- 23/66 To approve and sign as a correct record the minutes of the previous meeting (LGA 1972 sch 12, para 41(1))**
- 23/67 To report on the ownership of Hinton Weir from evidence supplied (HBWG)**
- 23/68 Matters to report from a previous meeting**
- Progress towards removal of Hinton Weir bridge (HBWG)
 - Instructing the SC Ranger (Clerk)
 - Cemetery Risk Assessment (Cllr Edgeworth)
 - Bus Shelter (Cllr Blackwood)
 - Footpath around recreation field (Cllr Edgeworth)
 - Defibrillator for Hales Meadow (Cllr Edgeworth)
- 23/69 Planning decisions report**
- 23/70 Planning applications – 23/01148/FUL.** Green Farm Green Acres Lane Mudford Yeovil Somerset BA21 5TD. Demolition of existing agricultural buildings with prior approval to form 5 dwellings under Class Q, and the erection of 5 No. replacement residential dwellings plus the conversion of existing traditional range of agricultural buildings to form an additional 7 no. C3 dwellinghouses plus garaging and including the change of use of agricultural land to residential curtilages, totalling 12 no. dwellinghouses in total.
- 23/71 Planning Consultation – 23/01148/FUL.** Green Farm Green Acres Lane Mudford Yeovil Somerset BA21 5TD. Consultation on potential leisure planning obligations.
- 23/72 Planning Consultation – 22/00695/OUT.** Land Os 3400 Mudford Road Yeovil Somerset. Outline planning application with all matters reserved except for access, for the erection of up to 252 dwellings, public open space (including community orchard and village green), woodland planting, ecological buffers, sustainable drainage systems, a biodiverse wetland habitat and other ancillary works.
- 23/73 To approve the Human Resources (HR) Committee Terms of Reference (ToRs)**

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- 23/74 To review and adopt the Dignity at Work/Bullying and Harassment Policy**
- 23/75 To review and adopt the Code of Conduct**
- 23/76 To adopt a Complaints Policy**
- 23/77 To adopt a Grievance Policy**
- 23/78 To agree Councillor Roles and Responsibilities**
- 23/79 Finance** – To approve the payment schedule for June 2023
- 23/80 Finance** – To note the 1st quarter 23-24 budget spend
- 23/81 Finance** – To approve a quote for a new noticeboard
- 23/82 Finance** – To select and approve a quote for the removal of Hinton Weir Bridge
Quote 1 - £1650.00 + VAT
Quote 2 - £2250 + VAT
- 23/83 To receive Councillor reports¹**
- 23/84 To receive the Parish Clerk's report and any correspondence**
- 23/85 Items for the next agenda**
- 23/86 Date of next meeting** – 28 September 2023 (Cllrs to note – all agenda items to be notified to the Parish Clerk by Thursday 21 Sept 2023)
- 23/87 Exempt Session - Exclusion of the Press & Public**
The Council is recommended to resolve that under section 1, paragraph 2 of The Public Bodies (admission to meetings) Act 1960, the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
- 23/88 To consider a formal complaint from a member of the public regarding comments made at a previous meeting by a parish councillor.**
- 23/89 To approve an additional 15 hours for the clerk to support the investigation into the formal complaint.**

End of Agenda

¹ N.B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).