

# Notice of a Mudford Parish Council Meeting

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting of...	<b>Mudford Parish Council</b>
Time...	<b>19:00hrs</b>
Date...	<b>Thursday 30 November 2023</b>
Venue...	<b>Mudford Village Hall</b>

*Julie Ferguson*

**Julie Ferguson – Mudford Parish Clerk**  
**22 Nov 2023**

## Equality Act 2010

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, and any disability), Gender Equality, Crime & Disorder, Biodiversity, Health & Safety and Human Rights.*

## Recording of Council Meetings

*The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).*

*Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e., clearly visible to anyone at the meeting), but non-disruptive. This permission does not extend to private meetings or parts of meetings which are not open to the public.*

*Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.*

# MUDFORD PARISH COUNCIL

Clerk: Julie Ferguson

Tel: 07365 293954 E-mail: [clerk@mudfordpc.co.uk](mailto:clerk@mudfordpc.co.uk)

Members of the Public and Press are invited to attend all Council Meetings

(Public Bodies (Admission to Meetings) Act 1960)

## **PUBLIC COMMENTS (15 minutes)**

*This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.*

## **OUTSIDE REPORTS FROM REPRESENTATIVES**

- Somerset Councillors
- Outside bodies/groups

## **Mudford Parish Council will be discussing all the items listed below:**

*The agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch.12 para 10 (2)(b)) and the Council cannot lawfully decide any matter which is not specified in the agenda (Longfield Parish Council v Wright (1918) 88 LJ Ch 119).*

## **AGENDA**

**23/132 To receive apologies for absence and approve the reasons** (LGA 1972 s85(1)).

**23/133 Declarations of interests.** Council members to declare any interests, including any Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations).

**23/134 To approve and sign as a correct record the minutes of the previous meeting** (LGA 1972 sch 12, para 41(1)).

### **23/135 Matters to report from a previous meeting.**

- a. Cemetery Risk Assessment (Cllr Edgeworth)
- b. Footpath around recreation field (Cllr Edgeworth)
- c. Bus shelter installation progress (Cllr Blackwood)
- d. Storage of bridge and sale of Heras Fences (Cllr Edgeworth/Clerk)
- e. To instruct willow pollarding as per the agreed quote (Cllr Bartlett)
- f. New noticeboard delivery and installation (All Cllrs)
- g. To agree storage of the PC filing cabinet and docs at the VH (Cllrs Bowring and Dalton-Leggett)
- h. All Cllrs to attend Code of Conduct Training. (All Cllrs)

### **23/136 Planning decisions report.**

**23/137 Planning applications** – 23/02382/HOU. 45 Primrose Lane Mudford Yeovil Somerset BA21 5SH. Erection of single storey rear extension to dwelling.

**23/125 Finance** - To **NOTE** the NJC 23/24 local government pay agreement has been finalised and NALC issued full details of the pay agreement on the 6 Nov 23, with the directive for councils to pay the new rates and back pay with immediate effect. Back pay and new rate have been implemented.

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**23/138 Finance** – To **APPROVE** the payment schedule for November 2023.

Mudford Parish Council November 23 Payment Schedule			
Invoice	Payee	Particulars	Amount
1	STAFF	SALARY & EXPENSES NOV 23	£1,365.92
2	SOMERSET COUNCIL	RANGER (OCT)	£211.26
3	STUDIO 6	MUDFORD HISTORICAL BOOKLETS	£1,153.00
4	S BARTLETT	REIMBURSE STATIONARY	£33.89
	<b>TOTAL</b>		<b>£2,764.07</b>

**23/139 Finance** – To **APPROVE** the cashbook/bank reconciliation to 31 Oct 2023.

**23/132 Cemetery** – To **APPROVE** the purchase of Exclusive Rights of Burial for ashes plot T48.

**23/140** To discuss the current website and agree recommendations for improvements.

**23/126** To consider a response to correspondence from Somerset Council regarding Asset and Service Devolution.

**23/141** To consider a response to correspondence from SALC Chairman, Dave Mitton, asking 'How can SALC better serve your council?'

**23/142** To receive Councillor reports<sup>1</sup>.

**23/143** To receive the Parish Clerk's report and any correspondence.

**23/144** Items for the next agenda.

**23/145 Date of next meeting** – 25 January 2024 (Cllrs to note – all agenda items to be notified to the Parish Clerk by Monday 15 Jan 2024).

**End of Agenda**

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<sup>1</sup> *N.B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).*