

Notice of a Mudford Parish Council Meeting

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting of...	Mudford Parish Council
Time...	19:00hrs
Date...	Thursday 25 January 2024
Venue...	Mudford Village Hall

Julie Ferguson

Julie Ferguson – Mudford Parish Clerk
16 Jan 2024

Equality Act 2010

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, and any disability), Gender Equality, Crime & Disorder, Biodiversity, Health & Safety and Human Rights.

Recording of Council Meetings

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e., clearly visible to anyone at the meeting), but non-disruptive. This permission does not extend to private meetings or parts of meetings which are not open to the public.

Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.

MUDFORD PARISH COUNCIL

Clerk: Julie Ferguson

Tel: 07365 293954 E-mail: clerk@mudfordpc.co.uk

Members of the Public and Press are invited to attend all Council Meetings
(Public Bodies (Admission to Meetings) Act 1960)

PUBLIC COMMENTS (15 minutes)

This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.

OUTSIDE REPORTS FROM REPRESENTATIVES

- Somerset Councillors
- Outside bodies/groups

Mudford Parish Council will be discussing all the items listed below:

The agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch.12 para 10 (2)(b)) and the Council cannot lawfully decide any matter which is not specified in the agenda (Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

AGENDA

23/149 To receive apologies for absence and approve the reasons (LGA 1972 s85(1)).

23/150 Declarations of interests. Council members to declare any interests, including any Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations).

23/151 To approve and sign as a correct record the minutes of the previous meeting (LGA 1972 sch 12, para 41(1)).

23/152 Matters to report from a previous meeting.

- a. Cemetery Risk Assessment (Cllr Edgeworth)
- b. Bus shelter installation progress (Cllr Blackwood)
- c. Storage of bridge and sale of Heras Fences (Cllr Edgeworth/Clerk)
- d. New noticeboard delivery and installation (All Cllrs)
- e. All Cllrs to attend Code of Conduct Training. (All Cllrs)
- f. Website improvements with support. (Clerk)
- g. Installation of Defibrillator and cabinet at Hales Meadow. (Clerk)

23/153 Planning decisions report.

23/154 Planning applications.

23/155 Finance – To NOTE the payment schedule for December 2023.

Mudford Parish Council December 23 Payment Schedule			
Invoice	Payee	Particulars	Amount
1	STAFF	SALARY & EXPENSES DEC 23	£931.14
2	SOMERSET COUNCIL	RANGER (NOV)	£211.26
3	LONDON HEARTS	DEFIBRILLATOR & CABINET	£750.00
	TOTAL		£1,892.40

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23/156 Finance – To APPROVE the payment schedule for January 2024.

Mudford Parish Council January 24 Payment Schedule			
Invoice	Payee	Particulars	Amount
1	STAFF	SALARY & EXPENSES JAN 24	TBA
2	SOMERSET COUNCIL	RANGER (JAN)	£ 211.26
3	PETER RADMALL ASSOCIATES	LANDSCAPE ADVICE (PRIMROSE LANE DEVELOPMENT)	£ 1,800.00
4	ACE SHELTERS LTD	BUS SHELTER MANUFACTURE AND INSTALLATION	£ 4,614.00
5	K M DIKE NURSERIES	GROUND MAINTENANCE (DEC23)	£ 1,214.82
6	SLCC	SUBSCRIPTION	£ 57.25
7	APPLEBY AND CHILDS	REFUND - DUPLICATE PAYMENT	£ 30.00
8	P S SERVICES	CEMETERY MAINTENANCE (SEPT23-DEC23)	£ 175.50
	TOTAL		£ 8,102.83

23/157 Finance – To APPROVE the cashbook/bank reconciliation to 31 Dec 2024.

23/158 Finance – To APPROVE the Budget for 2024- 2025.

23/159 Finance – To APPROVE the Precept request for 2024-25.

23/160 Finance – To APPROVE a quote for removal of spoil/fly tipping on parish council land.

23/161 Finance – To APPROVE the cost of a replacement picnic table in the recreation field.

23/162 Cemetery – To APPROVE the purchase of Exclusive Rights of Burial for burial plots B2-19 and A2-27.

23/163 Cemetery – To hear a report and agree tree and chapel maintenance work.

23/164 To discuss parish flood management.

23/165 To note PC meeting dates for 2024.

23/166 To receive Councillor reports¹.

23/167 To receive the Parish Clerk's report and any correspondence.

23/168 Items for the next agenda.

23/169 Date of next meeting – 29 February 2024 (Cllrs to note – all agenda items to be notified to the Parish Clerk by Monday 19 Feb 2024).

End of Agenda

¹ *N.B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).*